



3015 (02-09-04)

ANNUAL REPORT

OF

Name: TOWN OF SCOTT SANITARY DISTRICT NO. 1

Principal Office: ROUTE 1 ALGOMA ROAD
NEW FRANKEN, WI 54229

For the Year Ended: DECEMBER 31, 1997

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

SIGNATURE PAGE

I _____ of
(Person responsible for accounts)

TOWN OF SCOTT SANITARY DISTRICT NO. 1
(Utility Name), certify that I

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

(Signature of person responsible for accounts) (Date)

(Title)

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: TOWN OF SCOTT SANITARY DISTRICT NO. 1

Utility Address: ROUTE 1 ALGOMA ROAD
NEW FRANKEN, WI 54229

When was utility organized? 1/1/1974

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: MR WAYNE DEQUAINE

Title: SECRETARY

Office Address:

ROUTE 1 ALGOMA ROAD
NEW FRANKEN, WI 54229

Telephone: (920) 468 - 1168

Fax Number:

E-mail Address:

Individual or firm, if other than utility employee, preparing this report:

Name: MR. BRIAN C. MASSEY CPA

Title: MANAGER

Office Address: JONET & FOUNTAIN, LLP

200 S. WASHINGTON
P.O. BOX 1000
GREEN BAY, WI 54305-1000

Telephone: (920) 435 - 4361

Fax Number: (920) 435 - 8227

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

Individual or firm, if other than utility employee, auditing utility records:

Name: SAME AS ABOVE

Title:

Office Address:

Telephone:

Fax Number:

E-mail Address:

Date of most recent audit report: 3/9/1998

Period covered by most recent audit: 1/1/1997 - 12/31/1997

IDENTIFICATION AND OWNERSHIP

Names and titles of utility management including manager or superintendent:

Name: MR HAROLD DEMOULIN

Title: OPERATOR

Office Address:

Telephone: (920) 468 - 1638

Fax Number:

E-mail Address:

Name of utility commission/committee:

Names of members of utility commission/committee:

MR HAROLD DEMOULIN, OPERATOR

MR WAYNE DEQUAINE, SECRETARY

MR. THOMAS NELSON, PRESIDENT

MS SUE VAN PAY, DEPUTY CLERK

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name: NONE

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	97,904	93,303	1
Operating Expenses:			
Operation and Maintenance Expense (401)	49,379	51,668	2
Depreciation Expense (403)	44,795	43,990	3
Amortization Expense (404)	0		4
Taxes (408)	621	671	5
Total Operating Expenses	94,795	96,329	
Net Operating Income	3,109	(3,026)	
Income from Utility Plant Leased to Others (412-413)	0		6
Utility Operating Income	3,109	(3,026)	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0		7
Nonoperating Rental Income (418)	0		8
Interest and Dividend Income (419)	20,857	20,220	9
Miscellaneous Nonoperating Income (421)	24,253	38,351	10
Total Other Income	45,110	58,571	
Total Income	48,219	55,545	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0		11
Other Income Deductions (426)	0		12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	48,219	55,545	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	27,759	37,317	13
Amortization of Debt Discount and Expense (428)	3,640	3,640	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0		16
Other Interest Expense (431)	0		17
Interest Charged to Construction--Cr. (432)			18
Total Interest Charges	31,399	40,957	
Net Income	16,820	14,588	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	313,363	298,775	19
Balance Transferred from Income (433)	16,820	14,588	20
Miscellaneous Credits to Surplus (434)	0		21
Miscellaneous Debits to Surplus--Debit (435)	0		22
Appropriations of Surplus--Debit (436)	0		23
Appropriations of Income to Municipal Funds--Debit (439)	4,000		24
Total Unappropriated Earned Surplus End of Year (216)	326,183	313,363	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST ON BANK ACCOUNTS & LOCAL GOV'T INVESTMENT POOL	20,857	4
Total (Acct. 419):	20,857	
Miscellaneous Nonoperating Income (421):		
SEWER DEPARTMENT NET INCOME	24,253	5
Total (Acct. 421):	24,253	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		8
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		10
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
DONATION OF 1 ACRE OF LAND TO TOWN OF SCOTT	4,000	11
Total (Acct. 439)--Debit:	4,000	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	97,904	0	0	0	97,904	1
Less: interdepartmental sales	0		0		0	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	97,904	0	0	0	97,904	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,641,477	2,572,491	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	477,954	432,527	2
Net Utility Plant	2,163,523	2,139,964	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	2,027,330	1,973,990	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	313,532	295,408	4
Net Nonutility Property	1,713,798	1,678,582	
Investment in Municipality (123)	0		5
Other Investments (124)	136,768	151,018	6
Special Funds (125)	258,875	240,301	7
Total Other Property and Investments	2,109,441	2,069,901	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	73,144	19,357	8
Temporary Cash Investments (132)	138,160	156,377	9
Notes Receivable (141)	0		10
Customer Accounts Receivable (142)	1,860	1,527	11
Other Accounts Receivable (143)	3,184	2,675	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	6,722	6,650	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	956	2,064	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	224,026	188,650	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	40,043	43,683	18
Extraordinary Property Losses (182)	0		19
Other Deferred Debits (183)	327,866	340,981	20
Total Deferred Debits	367,909	384,664	
Total Assets and Other Debits	4,864,899	4,783,179	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	9,303	0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	326,183	313,363	23
Total Proprietary Capital	335,486	313,363	
LONG-TERM DEBT			
Bonds (221)	460,000	490,000	24
Advances from Municipality (223)	0		25
Other long-Term Debt (224)	141,515	151,623	26
Total Long-Term Debt	601,515	641,623	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0		27
Accounts Payable (232)	8,975	9,079	28
Payables to Municipality (233)	0		29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	11,532	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	20,507	9,079	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0		34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0		36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	3,907,391	3,819,114	38
Total Liabilities and Other Credits	4,864,899	4,783,179	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	2,641,477	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	2,641,477	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	477,954	0	0	0	9
Total Accumulated Provision	477,954	0	0	0	
Net Utility Plant	2,163,523	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	432,527				432,527	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	44,795				44,795	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	667				667	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	45,462	0	0	0	45,462	13
Debits during year						14
Book cost of plant retired	35				35	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	35	0	0	0	35	19
Balance End of Year	477,954	0	0	0	477,954	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	1,973,990	53,340		2,027,330	1
Other (specify):					
NONE				0	2
Total Nonutility Property (121)	1,973,990	53,340	0	2,027,330	
Less accum. prov. depr. & amort. (122)	295,408	18,124		313,532	3
Net Nonutility Property	1,678,582	35,216	0	1,713,798	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year	5,120	2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	5,120	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others	5,120	6
Total accounts written off	5,120	
Balance end of year	0	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	1
Other					0	2
Total Electric Utility					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility			2
Sewer utility			3
Gas utility			4
Merchandise			5
Other materials & supplies			6
Total Materials and Supplies	<u>0</u>	<u>0</u>	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
1996 REFUNDING BOND	3,640	0	40,043	1
Total			40,043	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	0	1
Changes during year (explain):		
MAINS, SERVICE AND HYDRANT ADDITIONS PAID BY TOWN	9,303	2
Balance end of year	9,303	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1996 REFUNDING BONDS	11/01/1996	07/01/2008	5.00%	460,000	1
Total Bonds (Account 221):				460,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)					
PAYABLE TO GREEN BAY MSD	10/01/1980	04/01/2001	0.00%	141,515	1
Total for Account 224				141,515	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year		1
Accruals:		
Charged water department expense	621	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	621	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	517	7
PSC Remainder Assessment	104	8
Other (explain):		
NONE		9
Total payments and other debits	621	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
1996 REFUNDING BONDS	0	27,759	16,227	11,532	1
Subtotal	0	27,759	16,227	11,532	
Advances from Municipality (223)					
NONE				0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE				0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE				0	4
Subtotal	0	0	0	0	
Total	0	27,759	16,227	11,532	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	2,147,719			1,671,395		3,819,114	1
Add credits during year:							
For Services	5,670			7,560		13,230	2
For Mains	52,510			42,516		95,026	3
Other (specify):							
HYDRANTS	7,250					7,250	4
Deduct charges (specify):							
AMORITIZATION OF FEDERAL & STATE GRANTS	9,404			17,825		27,229	5
Balance End of Year	2,203,745	0	0	1,703,646	0	3,907,391	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	1,005,880			671,027		1,676,907	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
DEFERRED SPECIAL ASSESSMENTS	133,107	2
INSTALLMENT SPECIAL ASSESSMENTS	3,661	3
Total (Acct. 124):	136,768	
Special Funds (125):		
REDEMPTION FUND	48,932	4
DEPRECIATION FUND	209,943	5
Total (Acct. 125):	258,875	
Notes Receivable (141):		
NONE		6
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	1,860	7
Electric		8
Sewer (Regulated)		9
Other (specify):		
NONE		10
Total (Acct. 142):	1,860	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	3,034	11
Merchandising, jobbing and contract work		12
Other (specify):		
AMOUNT REFUNDED TO CUSTOMER IN ERROR - DUE BACK TO DISTRICT	150	13
Total (Acct. 143):	3,184	
Receivables from Municipality (145):		
DELINQUENT WATER & SEWER BILLS PUT ON 1997 TAX ROLL	6,722	14
Total (Acct. 145):	6,722	
Prepayments (165):		
PREPAID INSURANCE	956	15
Total (Acct. 165):	956	
Extraordinary Property Losses (182):		
NONE		16
Total (Acct. 182):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Deferred Debits (183):		
ANNEXATION RIGHTS NET OF AMORITIZATION - SEWER	327,866	17
Total (Acct. 183):	327,866	
Payables to Municipality (233):		
NONE		18
Total (Acct. 233):	0	
Other Deferred Credits (253):		
NONE		19
Total (Acct. 253):	0	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	2,606,984	0	0	0	2,606,984	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	455,240	0	0	0	455,240	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	2,175,732	0	0	0	2,175,732	6
Other (specify):					0	7
Average Net Rate Base	(23,988)	0	0	0	(23,988)	
Net Operating Income	3,109	0	0	0	3,109	8
Net Operating Income as a percent of						
Average Net Rate Base	N/A	N/A	N/A	N/A	N/A	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	4,651	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	319,773	3
Other (Specify):		4
Total Average Proprietary Capital	324,424	
Net Income		
Net Income	16,820	5
Percent Return on Proprietary Capital	5.18%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Notes Payable & Miscellaneous Long-Term Debt (Page F-14)

NOTE PAYABLE TO GREEN BAY METROPOLITAN SEWAGE DISTRICT IS AN AMOUNT DUE FOR INTERCEPTOR ANNEXATION COST RECOVERY AND HAS NO INTEREST RATE.

Interest Accrued (Acct. 237) (Page F-16)

Difference in interest accrual is due to previous bond payments were due on 12/31 of the current year but the refunding bonds are due 1/1 of the next year

Return on Rate Base Computation (Page F-19)

Negative rate base due to no amortization of contributed capital for developers/customers but depreciation has been recorded for all assets. Thereby, reducing the rate base for the assets but not for contributed capital

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	87,538	1
Total Sales of Water	87,538	
Other Operating Revenues		
Forfeited Discounts (470)	346	2
Other Water Revenues (474)	616	3
Amortization of Construction Grants (475)	9,404	4
Total Other Operating Revenues	10,366	
Total Operating Revenues	97,904	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	26,224	5
General Operating Expenses (680-690)	23,155	6
Total Operation and Maintenance Expenses	49,379	
Other Operating Expenses		
Depreciation Expense (403)	44,795	7
Amortization Expense (404)		8
Taxes (408)	621	9
Total Other Operating Expenses	45,416	
Total Operating Expenses	94,795	
NET OPERATING INCOME	3,109	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	321	19,842	46,403	4
Commercial	11	4,899	8,141	5
Industrial	1	213	442	6
Total Metered Sales to General Customers (461)	333	24,954	54,986	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	2		32,422	8
Other Sales to Public Authorities (464)	2	54	130	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	337	25,008	87,538	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	----------------------------------------	----------------------------------------------------	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	32,422	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	32,422	
Forfeited Discounts (470):		
NONE		5
Total Forfeited Discounts (470)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	616	6
Other (specify):		
NONE		7
Total Other Water Revenues (474)	616	
Amortization of Construction Grants (475):		
AMORITIZATION OF FHA GRANT	9,404	8
Total Amortization of Construction Grants (475)	9,404	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	4,165	1
Purchased Water (610)	0	2
Fuel or Power Purchased for Pumping (620)	9,195	3
Chemicals (630)	8,368	4
Supplies and Expenses (640)	373	5
Repairs of Water Plant (650)	3,338	6
Transportation Expenses (660)	785	7
Total Plant Operation and Maintenance Expenses	26,224	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	3,090	8
Office Supplies and Expenses (681)	425	9
Outside Services Employed (682)	11,924	10
Insurance Expense (684)	2,333	11
Employees Pensions and Benefits (686)		12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	263	14
Uncollectible Accounts (690)	5,120	15
Total General Operating Expenses	23,155	
Total Operation and Maintenance Expenses	49,379	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent			1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
Net property tax equivalent		0	
Social Security		517	3
PSC Remainder Assessment		104	4
Other (specify): NONE			5
Total tax expense		621	

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)	100,668		8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	100,668	0	
PUMPING PLANT			
Land and Land Rights (320)	22,541		12
Structures and Improvements (321)	238,520		13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)	196,946		17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	458,007	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	0	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			100,668	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	100,668	
PUMPING PLANT				
Land and Land Rights (320)	4,000		18,541	12
Structures and Improvements (321)			238,520	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			196,946	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	4,000	0	454,007	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			0	23
Total Water Treatment Plant	0	0	0	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	220,522		26
Transmission and Distribution Mains (343)	1,644,721	56,784	27
Fire Mains (344)			28
Services (345)	53,281	5,985	29
Meters (346)	21,470	1,552	30
Hydrants (348)	68,078	8,700	31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	2,008,072	73,021	
GENERAL PLANT			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)			38
Other Tangible Property (390)	5,744		39
Total General Plant	5,744	0	
Total utility plant in service directly assignable	2,572,491	73,021	
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	2,572,491	73,021	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			220,522	26
Transmission and Distribution Mains (343)			1,701,505	27
Fire Mains (344)			0	28
Services (345)			59,266	29
Meters (346)	35		22,987	30
Hydrants (348)			76,778	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	35	0	2,081,058	
GENERAL PLANT				
Land and Land Rights (370)			0	33
Structures and Improvements (371)			0	34
Office Furniture and Equipment (372)			0	35
Computer Equipment (372.1)			0	36
Transportation Equipment (373)			0	37
Other General Equipment (379)			0	38
Other Tangible Property (390)			5,744	39
Total General Plant	0	0	5,744	
Total utility plant in service directly assignable	4,035	0	2,641,477	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	4,035	0	2,641,477	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,636	1,636	1
February			2,397	2,397	2
March			2,145	2,145	3
April			1,975	1,975	4
May			2,429	2,429	5
June			2,736	2,736	6
July			2,939	2,939	7
August			2,868	2,868	8
September			2,213	2,213	9
October			2,387	2,387	10
November			2,233	2,233	11
December			2,272	2,272	12
Total for year	0	0	28,230	28,230	
Less: Measured or estimated water used in main flushing and water treatment during year				767	13
Less: Other utility use				753	14
Other utility use explanation:					15
WATER USED FOR HEAT, AIR CONDITIONING, & BATH					
Water pumped into distribution system				26,710	16
Less: Water sold				25,008	17
Losses and unaccounted for				1,702	18
Percent unaccounted for to the nearest whole percent (%)				6%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				248	21
Date of maximum: 3/4/1997					22
Cause of maximum:					23
VALVE STUCK - OVERFLOW TOWER					
Minimum gallons pumped by all methods in any one day during reporting year				0	24
Date of minimum: 3/5/1997					25
Total KWH used for pumping for the year				107,025	26
If water is purchased:Vendor Name:					27
Point of Delivery:					28

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
3705 ALGOMA ROAD	WELL #1	1,225	16	530,000	Yes	1

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Identification Number (b)	Intakes			Diameter in inches (e)
		Distance From Shore in feet (c)	Depth Below Surface in feet (d)		
NONE					

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1	2	1
Location	WELL #1	WELL #1	2
Purpose	P	S	3
Destination	R	D	4
Pump Manufacturer	SIMMONS	SIMMONS	5
Year Installed	1992	1992	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	200	200	8
Pump Motor or Standby Engine Mfr	U.S. ELECTRIC	U.S. ELECTRIC	10
Year Installed	1992	1992	11
Type	ELECTRIC	DIESEL	12
Horsepower	40	195	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	TANK #1		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
			3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET		4
			5
Year constructed	1981		6
			7
Primary material (earthen, steel, concrete, other)	STEEL		8
			9
Elevation difference in feet (See Headnote 3.)	142		10
Total capacity in gallons	150,000		11
WATER TREATMENT PLANT			12
Disinfection, type of equipment (gas, liquid, powder, other)	GAS		13
			14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		15
			16
Filters, type (gravity, pressure, other, none)	NONE		17
			18
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0000		19
			20
Is a corrosion control chemical used (yes, no)?	Y		21
			22
Is water fluoridated (yes, no)?	N		23
			24
			25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

			Number of Feet					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	6.000	17,195				17,195	1
P	D	6.000	0	21			21	2
M	D	8.000	11,000				11,000	3
P	D	8.000	1,629	3,136			4,765	4
M	D	10.000	27,844				27,844	5
Total Within Municipality			57,668	3,157	0	0	60,825	
Total Utility			57,668	3,157	0	0	60,825	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	1.000	296				296		1
P	1.000	0	18			18		2
P	2.000	0	1			1		3
M	2.000	4				4		4
Total Utility		300	19	0	0	319	0	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	221				221	0	1
0.750	107	24	1	49	179	0	2
1.000	2	1		1	4	0	3
1.500	3				3	0	4
2.000	3			(1)	2	0	5
Total:	336	25	1	49	409	0	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	220	1					221	1
0.750	132	13		1		33	179	2
1.000		3		1			4	3
1.500	1	2					3	4
2.000	1		1				2	5
Total:	354	19	1	2	0	33	409	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality					0	1
Within Municipality	94	6			100	2
Total Fire Hydrants	94	6	0	0	100	
Flushing Hydrants						
					0	3
Total Flushing Hydrants	0	0	0	0	0	

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year:	50
Number of distribution system valves end of year:	138
Number of distribution valves operated during year:	6

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

CHEMICALS INCREASED DUE DISTRICT HAVING A HYDROGEN SULFIDE PROBLEM AND HAD TO TRY A NEW CHEMICAL IN 1997 FOR THEIR ODOR PROBLEM. THE CHEMICAL IS MORE EXPENSIVE, BUT SEEMS TO BE WORKING WELL.

Pumping and Purchased Water Statistics (Page W-10)

MINIMUM GALLONS OF WATER PUMPED ON 3/5/1997 WAS 0 GALLONS DUE TO THE OVERFLOW OF THE TOWER THE DAY BEFORE - NOTE 3/4/1997 WAS THE DATE OF MAXIMUM GALLONS PUMPED.

Pumping & Power Equipment (Page W-13)

WELL # 1 HAS ONE PUMP THAT OPERATES PRIMARILY ON ELECTRIC POWER. THE DIESEL ENGINE IS USED AS A STANDBY.

Water Mains (Page W-15)

MAINS ADDED DURING THE YEAR WERE FINANCED BY DEVELOPERS/CUSTOMERS. NO ASSESSMENTS WERE MADE FOR MAINS IN 1997.

Water Services (Page W-16)

SERVICES ADDED IN 1997 WERE FINANCED BY DEVELOPERS/CUSTOMERS. NO ASSESSMENTS WERE MADE FOR SERVICES IN 1997.
NONE OF THE NEW LATERALS WERE FOR CITY RESIDENTS, THEREFORE, THE \$500 CHARGE WAS NOT ASSESSED AS PER THE RATE FILE.

Meters (Page W-17)

ADJUSTMENTS WERE MADE TO METER INVENTORY DUE TO PROPERTY RECORD CORRECTIONS MADE BY THE DISTRICT OPERATOR.

Hydrants and Distribution System Valves (Page W-18)

THE DISTRICT INTENDS TO OPERATE ALL HYDRANTS AND VALVES IN 1998.
